CONFERENCE INFORMATION FOR PARTICIPANTS

The 2022 Lasallian Association of Secondary School Chief Administrators (LASSCA) Conference planning committee is pleased to bring you this year's lineup of speakers and sessions in response to topics you suggested following the 2020 conference. Gather with over 100 of your colleagues and District and Regional leaders to share best practices and conversations around the theme "Rejoice, Redefine, Renew: Engaging Our Lasallian Communities."

CONFERENCE SCHEDULE

We are pleased to return to the Rosen Plaza Hotel, where the 2017 and 2018 LASSCA Conferences were held. The LASSCA Conference will begin on **Sunday, February 27, 2022**, with Mass at 5:00 p.m. at the hotel, followed by the opening session at 6:30 p.m. The opening session will include the presentation of the Brother Michael Collins Award of Excellence, Wine and Wisdom small-group discussions and a welcome social at 8:00 p.m. The conference will conclude at approximately 10:00 a.m., on **Wednesday, March 2, 2022**. We encourage you to arrive early to give yourself plenty of time to play a round or two of golf, explore "The Theme Park Capital of the World," or simply enjoy Orlando's sunny and warm February weather. General session keynote presentations will take place Monday, Tuesday and Wednesday mornings. District meetings will be held on Monday morning. Time for personal and spiritual well-being will be provided on Monday afternoon. Open forums for presidents and principals will take place Tuesday morning and learning roundtables will be Tuesday afternoon. Click here to view the draft conference schedule.

To allow more time for networking with colleagues, there will be no formal off-site group dinner on Tuesday evening. Instead, a pool-side networking social will be held at the hotel from 5:00 – 6:00 p.m., allowing you to schedule your own dinners following the social. Please click here for a list of nearby restaurants.

CONFERENCE REGISTRATION

There is no registration fee for those who paid their 2021-2022 LASSCA membership dues on or before December 1, 2021. If you have not yet paid your LASSCA membership dues, you may still do so by registering for the conference and selecting the appropriate dues category (either one-member dues or two-member dues) on the registration form.

The conference registration fee for additional administrators, board leaders and District and Regional leaders is $800.00 per person.

All registration fees include the opening reception, continental breakfast each morning, lunches

Monday and Tuesday, District dinner Monday evening and the group social Tuesday evening.

Chief administrators must register and pay for their board members. Please register each person from your school attending the conference, including LASSCA members who have paid their dues. There is a category that does NOT require payment for chief administrators who have already paid their LASSCA dues. **Registration fees will be collected online via credit card during the conference registration process.**

Conference Cancellation Policy

LASSCA 2021-2022 membership dues are non-refundable. Christian Brothers Conference will grant refunds for additional administrators, board members and District and Regional leaders for registration cancellations received in writing on or before February 11, 2022, less a $25.00 administrative fee and a credit card processing fee. No refunds will be granted after February 11, 2022. Cancellation notices must be emailed to Mari John at mjohn@cbconf.org or faxed to 202-529-0775. Refunds for incorrect or duplicate registrations will be granted, less a $25.00 administrative fee and a credit card processing fee. All refunds will be in the form of a check mailed within three weeks of receipt of the written request.

HOTEL INFORMATION

The Rosen Plaza Hotel
9700 International Drive
Orlando, FL 32819
Phone: (407) 996-9700

The Rosen Plaza Hotel is located on International Drive just 15 minutes from Orlando International Airport and adjacent to the Orange County Convention Center. It is close to all of Orlando's famous theme parks and across the street from the Pointe Orlando shopping, upscale dining and an entertainment complex.

PLEASE NOTE: There are seven Rosen hotels in Orlando, two that are located on International Drive adjacent to the Orange County Convention Center, so be sure to come to the Rosen Plaza Hotel at 9700 International Drive. Click here for a short video tour of the hotel, and click here to view the Rosen Plaza Hotel's e-brochure.

Christian Brothers Conference Hotel Reservation Policy

The cost of an attendee's hotel room is not included in the LASSCA dues or LASSCA Conference registration fee and is the sole responsibility of the attendee. Attendees will be asked on the registration form to acknowledge and agree to the conditions of this policy.

Hotel Reservations

Please click here to make your hotel reservation online or call (800) 627-8258 and reference LASSCA to make a reservation. The discounted $172.00 per person nightly room rate for a single-occupancy room, plus local and state sales taxes, will be available from **Sunday, February 27 through Wednesday, March 2, subject to availability**.

Reservation Cut-off Date

The hotel reservation cut-off date is 5:00 p.m. EST on **Friday, February 4, 2022,** or when the block is sold out. Reservations received after February 4 or after the block is sold out will be accepted only if available and at the hotel's current rate.

Check-in/Checkout

Check-in is 3:00 p.m. and checkout is 11:00 a.m.

Payment Procedure

No reservation deposit is required. All reservations must be secured at the time of booking with a credit card, cash or check payment for one night's room and tax.

Early Departure

Attendee departure dates will be reconfirmed at check-in. Any changes to the departure date should be made at that time as shortened lengths of stay thereafter will result in a one-time $50.00 administrative fee.

Cancellation Policy

If you must cancel your reservation, notify the hotel no later than five (5) days prior to your planned arrival to avoid being charged a cancellation fee equal to one night's room and tax.

Hotel Amenities

1. On-site dining:
    - Jack's Place serves steak and seafood dishes.
    - '39 Poolside Bar & Grill offers a poolside patio bar with specialty frozen cocktails and Acapulco-inspired eats.
    - Café Matisse offers dining buffets throughout the day and a la carte selections. Breakfast is available from 6:00 – 9:00 a.m.
    - Lite Bite Express offers deli sandwiches, snacks and convenience items available from 6:30 a.m. – 11:00 p.m.

- Smooth Java serves freshly brewed Starbucks coffee, fresh-fruit smoothies and gourmet pastries. Opens daily at 6:00 a.m.
- The lobby bar opens at 5:00 p.m. and has a daily happy hour.

2. Wi-Fi in all guestrooms and public areas
3. Waived self-parking for overnight guests
4. Outdoor heated swimming pool with whirlpool and cascading waterfall
5. State-of-the-art fitness center with Life Fitness equipment and free weights
6. Boutique shopping for gifts
7. Tickets and transportation to area attractions arranged by Guest Services
8. Rental cars available through Enterprise at Rosen Centre
9. Business center with print, fax and photocopy services
10. Dry cleaning services
11. Golfing and tee times. Shingle Creek Golf Club is five minutes away.

TRAVEL

Orlando International Airport (MCO) is approximately 15 minutes from the hotel.

Christian Brothers Conference Travel Policy

All travel arrangements and costs, including airfare, train, bus and/or other ground transportation costs are the sole responsibility of the attendee. Attendees will be asked on the registration form to acknowledge and agree to the conditions of this policy.

Airport Shuttle Information

Due to the impact of COVID-19, Mears shuttle and other shuttle transportation services are not currently available.

Taxi

Click here for taxi service and additional ground transportation.

Uber/Lyft

Uber and Lyft are available. If you choose one of these services, it is highly recommended that you download one or both apps onto your smartphone before heading to Orlando. You may download the app directly to your iPhone from the iTunes App Store or to your Android from the Google Play Store. The approximate cost of an Uber or Lyft ride from MCO to the hotel is $23.00. Please note that the day, time and demand may affect the cost.

Driving

Click here for driving directions.

CBC COVID-19 PREVENTATIVE CARE MEASURES

The Office for Lasallian Education at Christian Brothers Conference continues to closely monitor guidance and advisories from the State of Florida, Orange County, the City of Orlando, the Rosen Plaza, and the Centers for Disease Control and Prevention (CDC) and local health authorities regarding the coronavirus pandemic. We look forward to safely welcoming attendees to Orlando for LASSCA 2022. Updates for LASSCA 2022 will be posted on the LASSCA Conference page.

By registering for the 2022 LASSCA Conference, you attest and certify that you are (or will be by February 26, 2022) fully vaccinated, with the additional dose, against COVID-19 with one of the vaccines authorized for use in the United States of America or Canada.

As a result of the downward trend in positive cases, vaccination percentages and the lifting of Orange County's local state of emergency, effective Monday, November 1, fully vaccinated employees and visitors to the City of Orlando facilities are no longer required to wear face coverings, absent any special circumstances.

Additional steps will also be taken by Christian Brothers Conference to assist in the control and management of potential COVID-19 spread/infection, including mask wearing at your discretion, maintaining social distance and a temperature check at registration. Thermometers will be available should you wish to perform a temperature check during the conference.

COVID-19 infection and community spread are dynamic realities, and by registering and attending you agree to follow the directions and request of the conference staff during the conference as they responsibly manage this ever-changing situation. In attending this conference, attendees agree to hold harmless Christian Brothers Conference should you contract COVID or any other illness while attending the conference. Attendees will be asked on the registration form to acknowledge and agree to the conditions of this policy.

ATTIRE

The average temperature in Orlando in February is a high of 74 degrees and a low of 53 degrees. You may need a jacket for outside/evening activities. The dress for all conference functions and sessions is business casual.

LOCAL ACTIVITIES/ATTRACTIONS

Click here for information on local activities and attractions in the Orlando area. Additional information may be found on this Visit Orlando website or by calling (407) 363-5800.

QUESTIONS/CONTACT

For additional information, please contact Michele Beauboeuf or Mari John by email or by phone at (202) 529-0047.