



Payment and Registration Information

Conference Registration Fees and Deadlines

There are no exceptions to the rates and deadlines listed below.

Full Huether Lasallian Conference (Thursday – Saturday)

Full conference registration includes ALL conference sessions, continental breakfasts, Saturday’s lunch and learn, refreshment breaks and the opening social. Christian Brothers Conference is grateful to our Lasallian ministries for their continued support of Huether Conferences. Being mindful of the financial impact on ministries for supporting Huether Conferences and to encourage ministries to send multiple participants to the 2022 Huether Conference, Christian Brothers Conference will offer the following registration model:

- Full Huether Conference Registration Fee
 - First Participant: \$425.00
 - Second Participant: \$400.00
 - Each Additional Participant: \$375.00
- Breakout Session Presenter
 - \$100.00 off the full conference registration fee for up to two presenters per session

Other Registration Options

Single-day (one daylong attendance for Thursday, Friday or Saturday) registration includes any single day of conference sessions and all scheduled meals on that day.

Single-day Registration Fee: \$160.00

Two-day (any combination of two daylong attendance for Thursday & Friday or Friday & Saturday) registration includes two days of conference sessions and all scheduled meals on those days.

Two-day Registration Fee: \$320.00

Conference Registration Procedures

The following registration materials are available on the [Christian Brothers Conference website](#):

Registration Form	Tips for the Registration Form
Draft Schedule	Hotel Reservation Link (Note: Hotel accommodations are not included in the registration fee.)
Conference Information for Participants	
Payment and Registration Information	

Forward the [Huether Conference registration link](#) to your faculty, staff or community members who are planning to attend this year’s conference. Participants will register and pay online [here](#). **Credit card payment is required at the time**

of registration. Once the registration and payment are submitted, the registrant will receive a payment confirmation via email. The registrant may print the confirmation and submit that to their administrators as a formal receipt. **Online registration will close at 5:00 p.m. Eastern Daylight Time (EDT) on Friday, October 28, 2022.**

Huether Conference Cancellation Policy

Christian Brothers Conference will grant refunds for registration cancellations received on or before 5:00 p.m. EDT on **Friday, October 28, 2022**, less a \$25.00 administrative fee and a credit card processing fee. No refunds will be granted after **Friday, October 28, 2022**. Cancellation notices must be in writing and sent to Sarah Laitinen at slaitinen@cbconf.org. Refunds for incorrect or duplicate registrations will be granted, less a \$25.00 administrative fee and a credit card processing fee. All refunds will be in the form of a check mailed within three weeks of receipt of the written request.

On-site Registration

The **Huether Conference registration desk** in the Atrium will be open during the following times:

Thursday, November 17, 2022:	1:00 – 6:00 p.m.
Friday, November 18, 2022:	7:00 a.m. – 5:00 p.m.
Saturday, November 19, 2022:	7:00 a.m. – 12:30 p.m.

Questions/Contact

Sarah Laitinen
Director of Lasallian Programs
Christian Brothers Conference
slaitinen@cbconf.org
202-529-0047 ext. 109