



Payment and Registration Information

Conference Registration Fees and Deadlines

There are no exceptions to the rates and deadlines listed below.

Huether Conference – 3 Days (arriving on Thursday – departing on Sunday)

Full conference registration includes all conference sessions, all provided meals, opening and closing receptions, refreshment breaks and overnight accommodations for Thursday, Friday and Saturday evenings.

- Each participant: \$845.00
 - More than five participants? Contact [Phil De Rita, Lasallian Programs Manager](#), for special discounts!
- Breakout Session Presenter Discount
 - Receive \$100.00 off the full conference registration fee for up to two presenters per session.

Huether Conference – 2 Days (arriving on Thursday – departing on Saturday)

Two-day registration includes all conference sessions, scheduled meals, networking/social sessions, and two nights of overnight accommodations for Thursday and Friday evenings.

- Each participant: \$675.00
- Breakout Session Presenter Discount
 - Receive \$100.00 off the full conference registration fee for up to two presenters per session.

Single-day Registration (for Friday, November 17)

Single-day registration includes one daylong attendance on Friday, November 17 with all of the day's conference sessions and scheduled meals. Please note that this option does not include overnight accommodations at the Q Center.

- Each participant: \$150.00
- More than five participants? Contact [Phil De Rita, Lasallian Programs Manager](#), for special discounts!

Conference Registration Procedures

The following registration materials are available on the [Christian Brothers Conference website](#):

- Registration Form
- Draft Schedule
- Conference Information for Participants
- Payment and Registration Information

Forward this [Huether Conference registration link](#) to those who may be interested in or are planning to attend this year's historic conference. Participants will register and pay online. **Credit card payment is preferred at the time of registration.** If you would like to pay via check, please select the check option under payment method. Once the

registration and payment are submitted; the registrant will receive a payment confirmation via email. Please send a copy of the payment confirmation with the check made payable to Christian Brothers Conference to:

Christian Brothers Conference
Attn: Finance Department
415 Michigan Avenue NE, Suite 300
Washington, DC 20017

The registrant may print the confirmation and submit that to their administrators as a formal receipt. **Online registration will close at 5:00 p.m. Eastern Daylight Time (EDT) on Monday, October 23, 2023.**

Huether Conference Cancellation Policy

Christian Brothers Conference will grant refunds for registration cancellations received on or before 5:00 p.m. EDT on **Monday, October 23, 2023**, less a \$50.00 administrative fee and a credit card processing fee. No refunds will be granted after **Monday, October 23, 2023**. Cancellation notices must be in writing and sent via email to Phil De Rita at pderita@cbconf.org. Refunds for incorrect or duplicate registrations will be granted, less a \$50.00 administrative fee and a credit card processing fee. All refunds will be in the form of a check mailed within three weeks of receipt of the written request.

The **Huether Conference registration desk** will be open during the following times:

Thursday, November 16, 2023:	1:00 – 5:00 p.m.
Friday, November 17, 2023:	7:00 a.m. – 12:00 p.m.
Saturday, November 18, 2023:	7:00 – 8:30 a.m.

Questions/Contact

Phil De Rita
Lasallian Programs Manager
Christian Brothers Conference
pderita@cbconf.org
202-529-0047 ext. 110